

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1

### BOARD OF DIRECTORS

### REGULAR BOARD MEETING

### DECEMBER 17th, 2015

#### I. CALL TO ORDER

**President Fox called the meeting to order at 9:02 a.m.**

#### II. ROLL CALL

Susan Fox, President	<b>Present</b>
Michael Caldwell, Vice President	<b>Present</b>
Nanette Corley, Director	<b>Present</b>
Jac Hargrave, Director	<b>Present</b>

#### III. PLEDGE OF ALLEGIANCE

#### IV. ACTION ITEMS

1. Seating of Two Newly Elected Board Members.

**Completion of the Oath of Office by:**

<b>Susan Fox</b>	<b>(Incumbent)</b>	<b>- 4-year term.</b>
<b>Nanette Corley</b>	<b>(Incumbent)</b>	<b>- 4-year term.</b>

2. Election Tie-breaker Drawing of Lots Between David Sommer and Evan Piercey.

**Drawing of straw lots – Susan Fox announced David Sommer the winner of the tie-breaker.**

3. Seating of Tie-breaker Winning Board Member.

**Completion of the Oath of Office by:**

<b>David Sommer</b>	<b>(Appointed Incumbent) – 4 year term.</b>
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4. Election of Officers for a One-Year Term Beginning December 17, 2015

- A. President
- B. Vice President

**Nomination of Susan Fox as President of the Board of Directors for a one-year term beginning with the December 17, 2015 Board Meeting (and ending with the December 2016 Board Meeting).**

**Nominated by Director Caldwell. Motion carried unanimously.**

**Nomination of Director Sommer as Vice President of the Board of Directors for a one-year term beginning with the December 17, 2015 Board Meeting (and ending with the December 2016 Board Meeting).**

**Nominated by Director Fox. Motion carried unanimously.**

V. PUBLIC COMMENT

**None.**

VI. CONSENT CALENDAR

1. Approve Minutes of the November 19th, 2015 Regular Board Meeting and Public Hearing.
2. Approve Bills for Month of November 2015: Report regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

**Motion to approve the Consent Calendar.**

**Move/Corley, Second/Caldwell. Motion carried unanimously.**

VII. CORRESPONDENCE / DISCUSSION ITEMS

1. Humboldt Bay Harbor Recreation and Conservation District Meeting Held on December 11<sup>th</sup>, 2015 Regarding the Future of the Shelter Cove Marina.
2. Airport Correspondence.
3. New Community Center Design Update.
4. Water Tank Replacement Planning Grant Notification of Award.
5. Schatz Energy Invitation to Visit Humboldt State University.

## VIII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## IX. ACTION ITEMS

1. Consider 2016 Annual Community Clubhouse Recreation Events.

**Motion to approve request to serve alcohol.**

**Move/Caldwell. Second/Corley. Motion carried unanimously.**

2. Consider Draft Policy 3090: Emergency Operations and Business Continuity Plan. (Second Reading)

**No action taken. Draft Policy to be brought back next month.**

3. Consider Grant Management and Oversight Policy. (Second Reading)

**Motion to adopt Policy 1080: Grant Management and Oversight Policy as amended.**

**Move/Caldwell. Second/Hargrave. Motion carried unanimously.**

## X. OVERLOOKED ISSUES

**None.**

## XI. ADJOURNMENT TO CLOSED SESSION

**President Fox adjourned the meeting to Closed Session at 10:40 a.m.**

## XII. CLOSED SESSION

1. Pursuant to Government Code §54956.9: Conference with Legal Counsel Existing Litigation:  
Basso vs. RID  
Case # DR150264

### XIII. CLOSED SESSION REPORT

**The Board reconvened in open session at 10:55 a.m. and President Fox gave the following closed session report.**

**The Board received a status report regarding the Basso vs. RID Case #DR150264.**

### IXX. ADJOURNMENT OF MEETING

**President Fox adjourned the meeting at 10:56 a.m.**

Respectfully submitted,

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Philip Young  
General Manager  
Ss

**DRAFT**